CAES Definitions

Background

The Center for Advanced Energy Studies is a research, education, and innovation consortium bringing together the US Department of Energy’s Idaho National Laboratory, Boise State University, Idaho State University, University of Idaho, and University of Wyoming. CAES’ vision is to create a better energy future through collaboration that inspires energy leadership, ignites technology innovation, and catalyzes global impact.

The level of investment in CAES is equivalent to highly prestigious federal research centers such as the National Science Foundation’s Engineering Research Centers and the Department of Energy’s Energy Frontier Research Centers. Therefore, the CAES definitions outlined below are designed to enable CAES to build a stronger national and international identity commensurate with such federal research centers, while facilitating reporting to state and federal stakeholders regarding the return on investment in CAES.

Primary Connection – “CAES”

Any person, project, facility, equipment, or event supported in whole or in part by:

1. CAES/university funds - Appropriated funds allocated to each Idaho university;
2. CAES/INL funds - CAES Director’s funds; or
3. Other university or INL internal sources designated to support CAES other than 1. or 2. above, including in-kind resources (lab space, office space, proposal support, program development funds, events, meetings/workshops, etc.)

are “CAES Researchers”, “CAES Projects”, “CAES Equipment”, “CAES Facilities,” and “CAES Events,” and are expected to acknowledge CAES support as detailed below. By definition, CAES Fellows are primary connections.

Secondary Connection – “CAES-Affiliated”

* Are you a researcher working on a “CAES Project” or with “CAES Equipment”? That makes you a “CAES-affiliated Researcher”.
* Does a project involve a “CAES Researcher” or “CAES Equipment”? That makes it a “CAES-affiliated project”.
* Is a piece of equipment managed by a “CAES Researcher”? That makes it “CAES-affiliated equipment”.
* Does a facility include “CAES Equipment”? That makes it a “CAES-affiliated facility”.

Secondary connections (CAES-affiliated) are expected to acknowledge CAES Support as detailed below.

Additionally, the Executive Board may invite people/projects/equipment/events in a CAES Strategic Focus Area or other emerging discipline of interest to CAES which involves collaboration between 2 or more CAES institutions to take on the brand of CAES-affiliated.

Examples of Activities Eligible to be CAES or CAES-Affiliated

|  |  |
| --- | --- |
| * Co-authoring manuscripts
 | * Co-teaching classes, seminars, or training courses
 |
| * Co-PIs on submitted and awarded proposals
 | * Patent applications
 |
| * Writing a whitepaper
 | * Serving on startup boards
 |
| * Involvement in direct-funded project phases
 | * Co-leading a workshop
 |
| * Working side by side in CAES-supported laboratories
 |
| * Coordinating CAES events
 |

Acknowledging CAES Support

ALWAYS

* Report CAES connections to your Associate Director.
* Submit a completion report for “CAES” or “CAES-affiliated” projects, proposals, or publications to a CAES Research, Education, Innovation Specialist.
* Use approved CAES logo and templates\*, within proposal, publication, or presentation requirements.
* Use approved CAES consortium, CAES facility, and CAES laboratory write-ups and/or approved language\*.

PEOPLE

* Identify the author by their appropriate CAES connection in resumes/CVs, media, publications, proposals, and other products
	+ “CAES researcher”: [*Researcher or Staff] of the Center for Advanced Energy Studies (CAES), 20XX to 20XX.*
	+ If the project or equipment are not mentioned, then “CAES-affiliated researcher”: *Affiliated [Researcher or Staff] of the Center for Advanced Energy Studies (CAES), 20XX to 20XX.*
* In author citation sections, the following format is an example of what can be used:

Title of the Paper or Presentation. Author 11,2, Author 23, Author 32,4

1 Department of Physics, University of Idaho, Moscow, ID 83844, USA

2 Center for Advanced Energy Studies (CAES), Idaho Falls, ID 83401, USA
3 Micron School of Materials Science and Engineering, Boise State University, Boise, ID 83725, USA

4 Idaho National Laboratory, Idaho Falls, ID 83401, USA

If the person’s office is in the CAES building, then the CAES address must be listed as:

*Center for Advanced Energy Studies (CAES)*

*995 MK Simpson Blvd, Idaho Falls, ID 83401*

PROJECTS

“CAES Projects” and “CAES-affiliated Projects” must

* Identify CAES support in publications, proposals, and other products:
	+ CAES-project: *This [publication, proposal, project] was supported by the Center for Advanced Energy Studies (CAES).*
	+ CAES-affiliated project: *This [publication, proposal, project] involved [researchers/staff, equipment] supported by the Center for Advanced Energy Studies (CAES).*
* Use the following statement to describe the consortium (upon first instance in a footnote):

*CAES (caes.org) is a research, education, and innovation consortium bringing together the US Department of Energy’s Idaho National Laboratory (INL) and the public research universities of Idaho and Wyoming: Boise State University, Idaho State University, University of Idaho, and University of Wyoming. CAES leverages its collective capabilities and expertise to conduct cutting-edge energy research, educate and empower the next generation of scientists and engineers, and partner with industry to advance competitiveness. CAES’ vision is to create a better energy future through collaboration that inspires energy leadership, ignites technology innovation, and catalyzes global impact.*

EQUIPMENT AND FACILITIES

Publications, proposals, projects, and products that involve “CAES Equipment/Facilities” and “CAES-affiliated Equipment” must

* Use the following statement to describe the consortium in appropriate facility and equipment document sections (upon first instance in a footnote in a proposal/publication for instance):

*CAES (caes.org) is a research, education, and innovation consortium bringing together the US Department of Energy’s Idaho National Laboratory (INL) and the public research universities of Idaho and Wyoming: Boise State University, Idaho State University, University of Idaho, and University of Wyoming. CAES leverages its collective capabilities and expertise to conduct cutting-edge energy research, educate and empower the next generation of scientists and engineers, and partner with industry to advance competitiveness. CAES’ vision is to create a better energy future through collaboration that inspires energy leadership, ignites technology innovation, and catalyzes global impact.*

* Use the following attribution:

*This [publication, proposal, project, product] was supported using [facilities / equipment] supported by the Center for Advanced Energy Studies (CAES).*

Coming soon – CAES HQ, facility, laboratory, and equipment branding guidelines (e.g. language, signage, stickers, etc.)

EVENTS

“CAES events” and “CAES-affiliated events” must be

* Branded CAES
* Include CAES logos on all promotional and event materials\*
* Submitted to the CAES Communication Lead at least 4 weeks in advance for dissemination across CAES

*\*CAES logos, templates, and approved language provided by CAES Communications Lead*